

ASSISTANT SECRETARY AND COMMISSIONER

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Employee:

Team:

To:

Technology Center 2776

OIPE Customer Service
Charge Location 0350

Subject: Customer Requests

Serial Number: 09/488994

File Location: 2111

The attached request for a corrected file receipt has been completed. Please forward the case to OIPE, Customer Service, CP2-6th Floor.

If you decide to keep the case, assign the request a paper number, endorse contents, punch holes in the documents, and replace the old Bib Data sheet with the under version in the center of the file

Your cooperation is greatly appreciated.